**Schools Liaison Job Posting.**

Closing Date for Applications: 14th April 2021

Job Title: **Schools Liaison**

Answer to: Associate Director.

Contract Length: 3 Months

Hours per week: Approx. 20 hours

Salary: £7000 (£28000 pro rata).

Job Blurb:

The Lichfield Garrick Theatre is looking for a proactive individual to assist the associate director with building active connections with the local educational sector. The aims of the position will include researching local curriculum needs, local schools’ performance, and arts provisions, as well as working with the Associate Director to create a schools’ offering that will support the local area’s educational needs.

**Essential Criteria**

* Must have basic administration and IT proficiency with Microsoft Word, Excel etc.
* An understanding of the educational sector and its calendar.
* A preliminary understanding of the role the arts can play in education.

**Desirable Criteria**

* Established links to educational establishments within the Lichfield and Burntwood District.
* Experience working with the Arts Education Sector.
* Experience leading/facilitating arts education sessions.
* Experience working within the Education Sector.